



APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to non-discrimination in employment on the basis of race, color, age, religion, sex, national origin, handicap, disability marital status, veteran status, or any other status protected by law.

1000 Vicar's Landing Way
Ponte Vedra Beach, FL 32082
904-285-1055

Date: _____ Last 4-Digits of Social Security No.: _____

Name: _____ Are you 18
Years or Older? Yes No
Last First Middle

Present Address: _____
Street City State Zip

Previous address: _____
(If less than 5 years @ present address) Street City State Zip

Phone No.: () _____ Referred by: _____
(Only the applicant can write in the space above)

If related to anyone who works for the Company,
State Name, Department and Location: _____

In Case of Emergency, Please Notify: _____
Name Address Telephone Number

EMPLOYMENT DESIRED

Position: _____ Date You Can Start: _____ Salary Desired: _____

Are you Employed Now? Yes No May we contact your present employer? Yes No

Ever applied to this Company before? Yes No Where? _____ When? _____

Are there any days, shifts or hours you will not work? _____

If yes, please explain: _____

EDUCATION

	Name and Location Of School	Degree/Certificate/ Years Completed	Subjects Studied	Grade Average
High School:				
College:				
Trade, Business or Correspondence School:				
Other Special Knowledge, Skills or Qualifications:				

NOTE: Responding "yes" to any of the below does not automatically disqualify your application; however, failure to provide complete and accurate information in response to the following questions will result in denial or termination of employment, whenever discovered. In considering your conviction record, we will only consider job-related factors including but not limited to the date and nature of the offense.

Have you ever been convicted of, or pled guilty, no contest or *nolo contendere* to a crime? Yes No

If yes, give details (date, place, offense(s), penalty imposed, disposition, etc.): _____

Have you ever been charged with a crime and either been placed on a court-ordered probation, had adjudication withheld, or entered a pre-trial intervention program? Yes No

If yes, give details (date, place, offense(s), disposition, etc.): _____

Have you ever been a defendant in a civil action for intentional tort(s) (e.g. assault, battery, intentional infliction of emotional distress), or an unlawful employment practice (e.g. sexual or racial harassment)? Yes No

If yes, identify the alleged intentional tort(s) and/or unlawful employment practice(s), the disposition of the action, and the date of the disposition. _____

PREVIOUS EMPLOYMENT: List below sequentially **ALL** of your employers beginning with your current or most recent employer (use additional pages, if necessary). You may attach a resume, but not in place of completing the required information.

Date Month and Year	Name, Address, and Telephone # of Employer	Position and Job Duties	Salary	Reason for Leaving
From: To:				
From: To:				
From: To:				
From: To:				

Did you work for any of these employers under a different name: Yes No

If yes, which employer(s) and under what name(s)? _____

Please explain any gaps in your employment history: _____

Have you received any written reprimands or disciplinary suspensions during any previous employment? Yes No

If yes, please explain: _____

Have you ever been discharged or asked to resign? Yes No

If yes, please explain (include by whom, when and for what): _____

DRIVING RECORD: (Complete this section only if you are applying for a position which involves driving a Company vehicle or driving for Company business on a regular basis.)

Do you have a valid driver's license? Yes No What class of license do you possess? _____

Have you ever had your license or driving privileges revoked, suspended, or placed on probation? Yes No

If yes, please explain (include when, where and what action was taken): _____

How many speeding or other moving violations have you received in the last three (3) years? _____

List below all traffic violations (except parking) on your record for the last five (5) years and all motor vehicle accidents in which you were involved (use additional pages if necessary).

Date	Location	Description	Result

REFERENCES: Please list three (3) professional references not related to you, whom you have known at least one year. If you do not have three professional references, then list personal references not related to you.

Name	Address & Phone Number	Business	Years Acquainted
	Phone Number: _____		
	Phone Number: _____		
	Phone Number: _____		

Vicar's Landing Values: C.A.R.E.S.

Courtesy– We are polite, greet members with a smile and say please and thank you.

Attitude– We approach our work with a positive attitude and seek to be helpful and pleasant.

Respect– We treat members and fellow staff with respect and dignity at all times.

Excellence– We work hard to provide the best in care and services to our members.

Satisfaction– We want each experience our members have to be the best and if they are not satisfied, we seek the best solution right away.

Are your core values in alignment with those of Vicar's Landing? Yes No

EMPLOYMENT APPLICATION CERTIFICATION

I hereby certify that all of the facts and information listed on this employment application are true and complete. I understand that any false, incomplete or misleading information given by me on this application is sufficient cause for rejection of this application. I also understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after I am employed may result in my dismissal.

I hereby authorize the Company to investigate all statements contained in this application and to interview the references and previous employers listed in this application. I authorize the references and previous employers listed to give the Company all facts, opinions and evaluations concerning my previous employment and any other information they may have, personal or otherwise, and release all such parties from any liability which may allegedly arise from furnishing such information to the Company, including, but not limited to, any liability for defamation or invasion of privacy. I also authorize the Company to conduct and/or obtain a criminal records check and to obtain any available driving record from the Department of Motor Vehicles if the position for which you are applying involves driving a Company vehicle or driving for Company business on a regular basis.

If I am offered employment, I understand that such an offer will be conditioned upon satisfactory results of a background investigation and/or Company medical examination or inquiry, including a drug screen test. If then employed, I understand that I will be required to serve a ninety (90) day probationary period. I further understand that my employment and compensation can be terminated, with or without cause or notice, at any time, regardless of the successful completion of my probationary period, at the option of either the Company or myself. I understand that no supervisor or other representative of the Company other than the President of the Company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. I also understand that any agreement by the President would be in writing.

I further understand and voluntarily agree as a condition of employment or my continued employment that I may be requested by the Company to submit to a urinalysis or other drug screen test, and that my failure to take such test(s) when requested to do so or unsatisfactory test results will disqualify me from consideration for employment, or if I am then employed, may result in my immediate dismissal.

I certify that I have read, understand and agree with the above.

Date

Signature of Applicant